



Curfew Pass Frequently Asked Questions

What is a curfew and why is it necessary?

A curfew is a regulation, implemented usually by the Governor, that requires people to remain indoors between specific hours, typically at night. It is usually imposed by the Governor in order to protect and preserve life, property, and public safety in the wake of an emergency event, typically a natural disaster or similar widespread emergency.

What is a Curfew Pass and who issues it?

A Curfew Pass gives the *bearer only* permission to access impacted areas during the hours of an imposed curfew. It does *not* permit passage for passengers, family members, co-workers, or pets.

A Virgin Islands government-issued Curfew Pass may be one of three (3) documents or identifications: (1) a VITEMA-issued photo identification, (2) a company-, organization-, or government agency-issued photo identification *with* a valid VITEMA-issued sticker affixed, or (3) a VITEMA-issued letter listing the business, organization, or agency and individuals granted access to the impacted area(s).

Who may apply for a Curfew Pass?

It is important to remember that Curfew Passes are intended to allow for those businesses and persons who are conducting activities in support of public safety, emergency response, and restoration-related services. All other businesses should have emergency contingency plans and be able to conduct usual business during daylight/non-curfew hours. Businesses may apply for a curfew pass for up to ten (10) individuals, depending on the size and nature of the business. Essential businesses are any businesses that provide First Responder services; businesses which provide critical food, gasoline, transportation, security, medical, utilities, communications, airport/seaport, banking, and water services; religious leaders; and, any government contractors providing the services listed above, particularly with Department of Public Works and Waste Management Authority.

Who is authorized to issue curfew passes and who enforces a curfew?

VITEMA is authorized to issue curfew passes. The Virgin Islands Police Department enforces curfews issued by the Governor of the U.S. Virgin Islands and is authorized to deny any individual, including those holding valid curfew passes, access to certain areas for safety and security reasons and is also authorized to confiscate curfew passes when necessary.

How do I apply for a Curfew Pass?

The Curfew Pass Application can be found on VITEMA's website (vitema.vi.gov) under the Key Documents and Reports link (scroll to bottom left-hand corner in green box) or by clicking [here](#). Under the Special Forms section, you will see the Curfew Pass Application as a downloadable or fillable PDF. Please complete the application and email to VITEMA per the instructions found in the application.

How long does it take to receive my Curfew Pass(es)?

Once a completed Curfew Pass Application is received between January 1 to June 1, Curfew Passes are generally issued within fourteen (14) business days.

How long is a VITEMA Curfew Pass valid?

VITEMA-issued curfew passes are valid for a period of two (2) years from the date of issuance. In other words, if you receive a curfew pass in 2024, it is valid for 2024 and 2025 hurricane seasons. You will need to reapply in 2026.

What should I do if my Curfew Pass is lost?

If your Curfew Pass is lost, the business owner/employer must submit a letter to VITEMA indicating the name of the person and that the pass was lost accompanied by a new Curfew Pass Application for that person. A replacement pass will be issued in the regular processing time as long as there is not an impending storm.

Where do I obtain a Letter of Good Standing and who needs to provide one?

Letters of Good Standing are issued only by the Lieutenant Governor's Office. All businesses need to provide a current letter with their application package.

CURFEW PASS RECIPIENT RESPONSIBILITIES

Business owners/employers are responsible for the appropriate use of curfew passes issued by VITEMA. Curfew passes are to be used ONLY when a curfew has been imposed and can only be used for work associated with the business to which it was granted. Employers are also required to immediately return to VITEMA any and all passes for employees who resign, retire, or are terminated. Employers found to be issuing credentials to non-employees or non-essential employees will be subject to suspension of curfew pass privileges.

CURFEW PASS QUANTITY ISSUANCE GUIDELINES

- 1. Businesses with ten (10) or less employees and *WITHOUT* company-issued IDs**
You will be issued VITEMA photo ID curfew passes.
- 2. Businesses with eleven (11) to sixty-four (64) employees *WITHOUT* company-issued IDs**
You will be issued a letter on VITEMA's letterhead listing the names of the employees granted passage during an imposed curfew. A copy of this letter must be carried by each person indicated on the letter.
- 3. Businesses with up to sixty-four (64) employees *WITH* company-issued IDs**
You will be issued stickers. These stickers must be affixed to a readily visible area on the front of the company-issued ID.
- 4. All businesses with sixty-five (65) or more employees**
You must provide VITEMA with a listing of all employees requiring curfew passes on your company's letterhead. This list will be maintained at the Emergency Operations Center and utilized to verify passage or access to impacted areas. Please include this list with your Curfew Pass Application.